

BEIGHTON WITH MOULTON ST MARY PARISH COUNCIL MEETING

A G E N D A

Date & Venue: Tuesday 26th May, 7.30pm via Zoom

Meeting ID 722 5727 1349 Password BPCRemote1

All Parishioners are welcome to attend

1. Attendance

To consider accepting apologies for absence and recording those present

2. Declarations of Interest and Dispensations

2.1 To record any declarations of interest from Councillors in any items to be discussed

3. Public Forum

3.1 District Councillor's Report (to be confirmed)

3.2 Village Hall Report (if available)

3.3 Public participation: comments welcome from members of the public on Agenda items (maximum of 3 minutes per person).

4. Minutes of Previous Meeting

4.1 To approve Minutes of Meeting held on 10th March 2020

4.2 Clerk's Report

4.3 Matters Arising from Previous Minutes – to receive any points and updates for consideration

5. Correspondence of Note

5.1	29/4/20 Norfolk Electoral Review (LGBCE)	Process paused due to Covid-19. Draft recommendations to be considered at their June Meeting. Forwarded to Councillors
5.2	27/4/20 Acle Safer Neighbourhood Team	PC Ian Kennedy has moved to a new role. Steve Clarke will be the interim contact until a replacement found.
5.3	24/4/20 SNDC / BDC Publicity of Planning Applications	Government advice was for no site visits or display of site notices during Lockdown. With extension of Lockdown site visits will now be made but only where essential. All notification letters to be sent out as normal. Forwarded to Councillors.

6. Planning

To consider any planning applications: None

7. Finance

7.1 To approve and sign for the following payments:

Jessica Jennings	April / May Wages	£ 314.44
Norfolk Pension Fund	April / May	£ 98.62
HMRC	April / May	£ 70.40
Beighton PCC	Donation – Grass Cutting	£ 370.00
Moulton Church	Donation – Grass Cutting	£ 370.00
BHIB Ltd	Insurance Renewal	£ 242.49 *
Norfolk ALC	Subscription Renewal	£ 160.44 *

* Signifies payments already made (both online)

8. Items for Discussion

8.1	Accounts: Certificate of Exemption	To sign to show exemption status due to income and expenditure being below £25,000
8.2	Accounts: Annual Governance Statement	To approve and sign
8.3	Accounts: Accounting Statement	To approve and sign
8.4	Accounts: Financial Report	To approve and sign
8.5	Annual Review of Effectiveness of Internal Audit	To approve and sign
8.6	Annual Review of Effectiveness of Internal Control	To approve and sign
8.7	Annual Financial Risk Assessment	To approve and sign
8.8	Duties of RFO	To approve and sign
8.9	Coronavirus	Identify vulnerable parishioners. General Update.
8.10	CIL Money	£195 to reallocate before end of May 2020
8.11	Donations List	Confirm / Update annual donations: (See List)

9. Items for Next Agenda

**NEXT MEETING: Parish Meeting & Parish Council Meeting Tuesday 14th July 2020, 7.30pm,
Venue to be confirmed.**

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