

NOTICE OF BEIGHTON with Moulton St Mary PARISH COUNCIL MEETING

You are hereby invited to attend the Beighton Parish Council Meeting at the Village Hall on: **Tuesday 9th July at the Village Hall, Beighton at 7.30pm**
Members of the press and public are invited to attend

Sarah Hunt

Sarah Hunt
Parish Clerk

AGENDA

1. ATTENDANCE

To note those present and consider apologies for absence.
To note that Mr Allan Wright had proffered apologies for the meeting 2nd May.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

- 2.1 Declarations of interest on any items on the agenda.
2.2 Dispensation received and agreed for Valerie Mack on matters pertaining to the village hall.

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

- Your wellbeing or financial position.
- That of your family or close friends.
- That of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest, but can speak and vote on the matter. Whenever you declare an interest you must say why the interest arises so that it may be included in the minutes.

3. MINUTES OF PREVIOUS MEETING

To confirm the accuracy of the minutes of the Annual Parish Council Meeting held on 2nd May 2019.

4. PUBLIC FORUM

- 4.1 To receive reports from County Councillor, District Councillor Grant Nurden and Police if present.
4.2 To receive comments from members of the public, restricted to 3 minutes per person, on matters elsewhere in the agenda. Item to last no more than 15 minutes.

5. MATTERS ARISING FROM PREVIOUS MEETINGS – TO RECEIVE UPDATES

- 5.1 Tree at Church Hill – to confirm that works have now been completed.
5.2 Lingwood Long Lane – erection of signage.
5.3 Work to noticeboard – outside Village Hall.

6. CORRESPONDENCE

Community Action N	Invitation to AGM – 23.7.19, 3.30pm, Dereham	To consider attendance.+
Parishioner email	Littering on Sandy Lane	For information.
Planning – BDC	Notification of changes re; uploading	For information.

John Fleetwood	Urban Tree Challenge (note, for urban areas)	For information.
Parishioner Email	Churchyard Maintenance	For response.
BDC	Litter picking Equipment Available.	For information.
Norfolk Pension fund	LGPS Consultation on the valuation cycle.	For Information.
SNAP Meeting	27.8.19 at 17.45 – 21.00 at Acle Library.	For Information.
John Fleetwood	Broadsheet/Trees	Previously Circulated.
Norwich Western Link	Update email – Going to cabinet 15/7/2109	Previously Circulated.

7. PLANNING

Broads Authority Local Plan notification – goes to Full Authority 17th May 2019. Available from Parish Clerk.

8. ADMINISTRATIVE MATTERS

- 8.1 To note that Parish Council account has been opened at RHINO Building Supplies.
- 8.2 To adopt the Health and Safety policy as circulated.
- 8.3 To adopt the Records Management and Retention Policy as circulated.
- 8.4 To adopt the Sickness Absence Policy as circulated.
- 8.5 To adopt the GCPR Audit policy as circulated.
- 8.6 To adopt the Complaints Procedure as circulated.
- 8.7 To adopt the Data Protection Policy as circulated.
- 8.8 To agree Standing Orders as circulated.
- 8.9 To adopt Social Media and Communication policy as circulated.
- 8.10 To adopt Model Publication Scheme as circulated.
- 8.11 To adopt privacy policy as circulated.
- 8.12 To note that a request has been made for two Speedwatch co-ordinators to be appointed as a job-share. No response as yet.

9. FINANCIAL MATTERS

- 9.1 To authorise payments:

Cllr E Matthews – chainsaw repair/blade costs	£34.01
SLCC Membership	£76.00
Village Hall – hall Hire May/July	£38.00
Norfolk Pension Fund	£108.92
Sarah Hunt – June and July	£280.16
HMRC – June and July	£73.60
- 9.2 To confirm that the Clerk now has internet banking access.
- 9.3 To consider a request from the Village Hall Trustees that the Parish Council take over grass cutting - £60/cut, cutting monthly during growing season. Currently cut by E A S.
- 9.4 To consider a donation request from AGE UK Norfolk.
- 9.5 To note that the auditor has confirmed receipt of the exempt status for 2018/19.
- 9.6 To receive confirmation from the clerk that any necessary CIL return is completed.
- 9.7 To review Budget.
- 9.8 To receive Bank Reconciliation.

10. HIGHWAYS.

- 10.1 Parish Partnership Funding – to consider any suitable projects.
- 10.2 To confirm that the Morley Rd sign at Ash Tree Road/Sandy Lane has been reported.
- 10.3 To consider any issues to be reported for next Ranger Inspection in August.

11. DOG FOULING.

From previous meeting.

12. FLAGPOLE.

To consider the provision of a flagpole within the Parish.

13. ITEMS FOR INCLUSION IN THE NEXT AGENDA

Next Meeting: 10th September 2019, 7.3pm, Beighton Village Hall.

The Chairman may RESOLVE that in accordance with the Public Bodies (admission to Meetings) Act 1960 that the public and press be excluded during consideration of the following items due to their confidential nature.

14. APPOINTMENT OF CLERK.

To consider the employment of the Parish Clerk following probationary period which ends 15th August 2019.