

BEIGHTON WITH MOULTON ST MARY PARISH COUNCIL

Minutes of Meeting held on Tuesday 9th May 2023, 8.15pm at Beighton Village Hall

Present: Joe Wright, Ivan Cator, Valerie Mack, Kate Ashcroft, Edgar Matthews, Allan Wright, Jessica Jennings (Clerk)

1. Attendance:

Apologies: Sophie Young

Absent: District Cllr Grant Nurden, County Cllr Lana Hempsall

2. Election of Chairman

Joe Wright stood down as Chairman. Allan Wright nominated Joe Wright as Chairman, with Val Mack seconding. All voted in favour of Joe Wright, who accepted the position.

3. Election of Vice Chairman

Sophie Young stood down as Vice Chairman. Val Mack nominated Sophie Young as Vice Chairman, with Joe Wright seconding. All voted in favour of Sophie Young, who accepted the position.

NB As all Councillors were taking on a new term of office, each councillor signed their Acceptance of Office forms and handed them to the Clerk.

4. Declarations of Interest and Dispensations

None

5. Public Forum

In the absence of Cllrs Nurden and Hempsall, and details of the situation of the Village Hall having been discussed in the Annual Parish Meeting, held before this meeting, there was no contribution to the Public Forum.

6. Minutes of Previous Meeting

6.1 The Minutes of the meeting held on 9th March 2023 were agreed to be a true and accurate account and it was resolved that the Chairman sign them.

6.2 Matters Arising: None

6.3 Clerk's Report:

- Coronation / Memorial circular bench round tree at Beighton (around tree planted in memory of Princess Diana)
Cllrs requested Clerk to find out more about costs. Clerk suggested asking BDC to see if CIL money could be used towards it, as the time limit for spending the CIL is nearing. To go on next Agenda.

7. Planning

None

8. Finance

Balance as at 31st March £ 8,233.02

Payments made:

HMRC	Tax (April)	£ 38.00
Norfolk Pension Fund	Clerk's Pension (Jan)	£ 61.93
Norfolk ALC	Subscription 23/24	£ 225.04
Jessica Jennings	Clerk's Fees (April)	£ 186.56
Jessica Jennings	Clerk's Expenses	£ 144.45
Beighton Village Hall	Meeting Hire (May)	£ 19.00
HMRC	Tax (May)	£ 37.80
Age UK	Donation	£ 60.00
BHIB	Insurance Renewal	£ 293.02
Jessica Jennings	Clerk's Fees (May)	£ 186.56
Norfolk Pension Fund	Clerk's Pension (May)	£ 59.83
Total:		£ 1,312.19

Payments received:

Lloyds Bank	Interest (April)	£ 8.60
Lloyds Bank	Interest (May)	£ 7.72
Broadland District Council	Precept (1 st Instalment)	£ 3,567.00
Total:		£ 3,583.32

Bank Balance as at 31 st May	£10,504.15
Business Account Balance	£13,584.43
TOTAL FUNDS:	£24,088.58

8.1 Joe Wright put it to the meeting that the Clerk should be able to claim for overtime when necessary under certain circumstances. This was necessitated by the extra work carried out regarding the proposed Gypsy & Travellers site. All Councillors in agreement with this.

9. Items for Discussion

9.1 Annual Accounts: Certificate of Exemption

Councillors acknowledged that as both the Parish Council's gross income and gross expenditure were less than £25,000 that they qualify for exemption. The Exemption Certificate was therefore signed.

9.2 Annual Accounts: Accounting Statements 2022/23 - the figures on the statement were read out and agreed by all, then signed by the Chairman.

- 9.3 Annual Accounts: Annual Governance Statement - the statements were read out and agreed by all, then signed by the Chairman.
- 9.4 Insurance Renewal – agreed to renew Insurance policy with BHIB for £293.02.
- 9.5 Village Hall Ownership – this was discussed in the Annual Parish Meeting which preceded this meeting, so was not discussed again here. However, for information purposes, a separate meeting will take place between the land owner (Valerie Mack) and the Village Hall Committee, as it is not a Parish Council issue.
- 9.6 Postwick Park and Ride – the Parish Council was asked to sign a letter drawn up by Postwick Parish Council to petition for the reinstatement of the Postwick Park and Ride bus service. All Councillors agreed to add Beighton Parish Council’s name to the list of signatories on the letter. Clerk to inform Cllr Eleanor Laming (BDC) who had sent out the correspondence.
- 9.7 Cluster Meeting (local Parish Councils) – in response to an invitation from Reedham Parish Council to be part of a cluster group of local Parish Councils and to take part in a meeting (date yet to be confirmed), all Councillors in agreement that BPC should be involved and represented. Clerk to reply to Reedham Clerk.

Items for Next Agenda / Information:

- Noticeboard – the one outside the front of the Village Hall is in need of refurbishment.
- Circular Bench in memory of Queen Elizabeth II and in celebration of King Charles III’s Coronation at Beighton.
- Worlds End sign – needs to be replaced - Clerk to inform Highways.

With no more business to discuss, the meeting was closed at 8.15 pm

NEXT MEETING: Tuesday 11th July 2023, 7.30 pm, Beighton Village Hall

Signed:

..... J. Wright (Chairman) Date: