

BEIGHTON WITH MOULTON ST MARY PARISH COUNCIL

Minutes of Meeting held on Tuesday 11th May 2021, 7.30 pm at Beighton Village Hall

Present: Joseph Wright (Chairman), Ivan Cator, Valerie Mack, Kathleen Ashcroft, Edgar Matthews, Sophie Young, Allan Wright, Jessica Jennings (Clerk)

Plus Lana Hemsall (County Councillor) via Zoom link, Grant Nurden (District Councillor) and 1 member of the public via Zoom link.

1. Attendance:

None, all present.

2. Election of Chairman

Valerie Mack nominated Joseph Wright, Ivan Cator seconded, all voted in favour. Joseph Wright accepted and signed the Acceptance of Office form.

3. Election of Vice Chairman

Ivan Cator nominated Sophie Young, Edgar Matthews seconded, all voted in favour. Sophie Young accepted.

4. Declarations of Interest and Dispensations: None

5. Public Forum

5.1 District Councillor's Report – Grant Nurden

- In addition to the update given at the Annual Parish Meeting, Grant confirmed his new e-mail address as cldr.grant.nurden@southnorfolkbroadland.gov.uk

5.2 Village Hall Report

- No report available as no activity at Village Hall due to Coronavirus restrictions.

5.3 Public Participation

- Member of the Public raised his concerns over speeding and litter. Drink cans are all around the verges and are most likely due to drivers throwing them out of their windows.
- High speeds of vehicles between Beighton and Reedham is of concern and he would like to see something done about it.
- It was noted how during Lockdown littering had decreased (fewer McDonalds waste etc) but it was now reaching pre-Lockdown levels again.
- Clerk to provide him with details of the Speedwatch Group. Some concerns were raised over the safety of Speedwatch volunteers on such narrow roads with speeding drivers.
- Clerk to contact Police to ask them to monitor the roads, as part of their Speed Awareness Week, and also to contact Pauline James (Acle Clerk) for details of the SAM2 data for the road coming into Moulton St Mary from Acle.
- Lana Hemsall requested that the details of any NCC issues to be sent to her so that she can be aware and chase up if necessary.

6. Minutes of Previous Meeting

The Minutes of the meeting held on 9th March 2021 were agreed to be a true and accurate account and it was resolved that the Chairman sign them.

4.2 Matters Arising: None

4.3 Clerk's Report

- Clerk reported that only 5 people had signed the Book of Condolence for Prince Philip. Such a small number doesn't warrant being leather bound, so an alternative will need to be found instead, such as spiral bind with hard card front and back.
- HMRC refunded the PC with £336.60 which was the tax rebate paid to the Clerk.
- An e-mail was sent to Ian Redhead at British Sugar outlining concerns raised by 2 parishioners about the lorries – speed, times, and increased duration of the campaign. No response received yet.
- Reported complaints received about the rubbish and plant waste on the piece of land behind the fence on Apple Tree Corner in Moulton, which is unsightly. BDC responded that their Senior Community Protection Officer for the area had contacted the land owner and had also visited the site the day after the fire. They will keep PC updated on the situation.
- A complaint about the state of the churchyard at Beighton Church was received and passed on to the PCC.
- The Parish Council will be getting £1,556.70 in CIL (Community Infrastructure Levy) money for the building work at The Homestead, Morley Road, Moulton.

7. Correspondence of Note

- PKF Littlejohn, External Auditors – Beighton PC has been selected to be within the 5% random sample for Intermediate Review. However, as the PC is able to declare itself exempt, the process of submission will be no different from normal.
- Norfolk County Council – e-mail re 1 million trees for Norfolk. County Councillors have a budget for spending on planting trees, hedges, community tree nurseries. Filed for future reference.
- E-mail received from Parishioner re increasing the number of trees and hedges along the verges with a view to improving the environment for wildlife and improving the look of the village.
- Broadland DC e-mail re Armed Forces Covenant, asking Parish Councils to sign it and support it. Councillors agreed not to sign it as it was felt that support for this was a personal issue and not one for the PC to sign up to.

8. Planning - None

9. Finance

9.1 The following payments were agreed:

| | | | |
|-----------------------|------------------------|-----------------|----------------|
| Norfolk Pension Fund | April / May | £ 100.40 | |
| Jessica Jennings | April / May Wages | £ 318.24 | |
| HMRC | April / May Nil Return | £ 0.00 | |
| Beighton Village Hall | May Meeting Hire | £ 19.00 | |
| Jessica Jennings | Zoom Licence Fee (May) | £ 7.20 | Standing Order |
| | Total: | £ 444.84 | |

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|----------------------------------|--------------------------|----------|---------------|
| Payment made since last meeting: | | | |
| Norfolk ALC | Annual Subscription | £ | 160.44 |
| Jessica Jennings | Zoom License Fee (April) | £ | 7.20 |
| BHIB Ltd | Insurance Renewal | £ | 242.49 |
| Norfolk Pension Fund | April / May | £ | 102.16 |
| CAN | Annual Subscription | £ | 20.00 |
| Jessica Jennings | April / May Wages | £ | 384.84 |
| HMRC | Nil Return (April / May) | £ | 0.00 |
| Total: | | £ | 917.13 |

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| Receipts: | | | |
| Lloyds Bank | Interest | £ | .12 |

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|---|----------|------------------|
| Bank Balance as at 27 th May | £ | 8,463.68 |
| Outstanding Payments | £ | 444.84 |
| Receipts | £ | 0.12 |
| Projected Balance | £ | 8,018.96 |
| Business Account Balance | £ | 13,584.43 |
| TOTAL FUNDS: | £ | 21,603.39 |

10. Items for Discussion

10.1 Annual Accounts: Certificate of Exemption – it was acknowledged that the Parish Council is exempt from an external audit due to its gross income and expenditure being less than £25,000. Chairman signed the certificate. Clerk to send it to PKF Littlejohn.

10.2 Annual Accounts: Annual Governance Statement – the statements were read out and agreed and signed by the Chairman.

10.3 Annual Accounts: Accounting Statement – the figures on the statement were read out and agreed and signed by the Chairman.

10.4 Meeting Dates for next 12 months – the dates for the meetings from July 2021 to May 2022 were confirmed to be correct. They continue to follow the pattern of the second Tuesday in the months of July, September, November, January, March and May. Clerk to send a copy to Lana Hemsall.

10.5 Land at Hopewell Gardens – the information received from Clarion Housing about the legal and financial process involved in order to find out from them what the cost of the land would be was considered to not be an appropriate way to spend Precept money and Council funds. It was also agreed that to acquire such a piece of land would ultimately be a burden on the PC as it would not be a case of just the purchase cost but the ongoing additional costs involved. Access to the land was confirmed to be via a pathway and not a road, which has a telegraph pole in the middle of it which would prohibit getting a mower down it. Overall, it was agreed that this was not a suitable asset for the Parish Council and therefore the idea to purchase it was unanimously rejected. Alan Wright to contact Clarion to let them know of the decision.

10.6 Clerk Request – Laptop / E-mail – Clerk explained that the PC laptop has become extremely slow and causing tasks to take longer than they should. She also requested that the e-mail was

changed from Outlook to Gmail, as Gmail is more user friendly and easier from the filing point of view. All Councillors agreed to the change of e’mail and also agreed that the laptop should be looked at. It was suggested to use Canton Anguish of Calica to look at the laptop.

10.7 Operation London Bridge – Location for Copper Beech. Carried forward.

11. Items for Next Agenda / Information:

- Churchyard Grants, grass cutting
- Ivan Cator pointed out to Kate Ashcroft, as secretary to the PCC , that the PCC need to be aware that before any machinery used for making graves can access the churchyard, the new path will need to be protected with plywood, so that it isn’t damaged.

With no more business to discuss, the meeting was closed at 9.00 pm

NEXT MEETING: Tuesday 13th July 2021, 7.30 pm, Beighton Village Hall

Signed:

..... J. Wright (Chairman) Date:

DRAFT