**BEIGHTON WITH MOULTON ST MARY PARISH COUNCIL**

Minutes of Meeting held on Tuesday 14th January 2020 at the Village Hall at 7.30 pm

Present: Joseph Wright (Chairman), Ivan Cator, Valerie Mack, Kathleen

Ashcroft, Sophie Young, Edgar Matthews, Allan Wright, Jessica Jennings(Clerk)

Plus Brian Iles, County Councillor, Grant Nurden, District Councillor and 2 members of the public.

1. **Attendance**

All Councillors present, no apologies

1. **Declarations of Interest and Dispensations:** None
2. **Public Forum**
	1. Brian Iles, County Councillor – explained that preliminary Budget discussions were underway, with a decision due to be made in February. Proposals include a 1.99% increase on the general rates and a 2% increase on Social Services. He explained that most of Norfolk County Council’s money is spent on Adult Social Services.

Drawings for the 54 units at Heron Dale, Acle, have gone in for public consultation, with a few objections having been raised, including concerns about traffic. In relation to Highways, Brian said that potholes continue to be an issue and encouraged BPC to inform him of any problems so that he can lobby on its behalf. With regards to Broadband, there should be money being made available for that in due course which should help to improve speed.

* 1. Grant Nurden, District Councillor – reported that at the Broadland District Council meeting on 7th November, three important items were adopted: 1. Environment Action Plan & Policy Statement, to ensure Council will work proactively towards reducing Carbon emissions and helping to avoid a climate disaster. 2. Council Tax Good Practice Protocol, to enable a stronger working relationship with residents and outside agencies, such as Citizens Advice Bureau and debt collectors. 3. Joint Commercialisation Strategy, where a joined-up approach will be taken to deliver services to residents more effectively and efficiently, and to ensure value for money.

A rough sleepers survey showed 43 people were identified in Broadland, with 21 being referred to relevant services. Broadland Youth Advisory Board is looking for new Board Members. It is focussing on advocacy for young people, in particular, teenagers. The 3 main priorities are to help with bullying, mental health and support for rural activities. Grant attended the meeting of the Greater Norwich Development Board on 6th January where it was agreed that consultation on the GNLP would go ahead, from 29th January to 16th March. The period for the plan has been extended to run for a further 2 years to 2038. It is expected to be adopted by August / September 2022.

1. **Minutes of Previous Meeting**

The Minutes of the meeting held on 12th November 2019 were agreed to be a true and accurate account and it was resolved that the Chairman sign them.

4.2 Clerk’s Report

Clerk asked if there was a Tree Warden for Beighton/Moulton St Mary. Councillors confirmed that there wasn’t. Also confirmed that Kate Ashcroft was now the administrator for the Beighton Parish Council Facebook page and was willing to continue as such. Clerk reported that she had received a Police Report detailing 2 crimes in Beighton – both on Chapel Road and both linked. None were reported for Moulton St Mary. Clerk also asked for confirmation as to which Councillor(s) checked the bank statements for internal financial controls. Councillors confirmed that Ed Matthews does this.

1. **Correspondence of Note**

Clerk highlighted the e’mail received from Broadland Tree Warden Network asking the Parish Council to consider making a £25 donation. Councillors decided not to donate. Clerk also asked if any Councillors were interested in attending the Draft GNLP Briefing to explain the Local Plan, on 22nd January at BDC offices. Allan Wright and Ed Matthews both said they would like to attend. Clerk to contact BDC to confirm if there are still spaces available. Clerk highlighted the e’mail received re the Highways Rangers visit in February, which was due to be discussed in 8.3 on the Agenda.

1. **Planning**

New Barn Cottage, 29 Chapel Road, Beighton, NR13 3LF

Lawful Development: Existing Use / Development

Certificate of Lawful Use or Development Existing – Use of Land as Residential (Garden) Curtilage

The Application form and supporting photographs were discussed and it was agreed that the Parish Council has no objection to the land being used as a residential garden in its existing form. However, if this were to lead to development of the garden, the Parish Council would object.

1. **Finance**
	1. The following payments were agreed and cheques signed for

Village Hall Hire January Meeting £ 19.00

Norfolk Pension Fund December / January £ 104.78

Jessica Jennings December/January Wages £ 270.94

HMRC October / November £ 66.60

 (British Legion Poppy Wreaths x2 Donation £ 60.00)

 Total: £ 521.32

 Bank Balance as at 11th December £ 5,258.19

 Outstanding Cheques £ 461.32

 Direct Debit (ICO Renewal) £ 35.00

 Projected Balance £ 4,761.87

 Business Account Balance £ 13,584.43

 **TOTAL FUNDS: £ 18,346.30**

1. **Items for Discussion**
	1. Operation London Bridge – Clerk laid out the suggested Protocol that should be followed in the event of the death of a senior Royal. Councillors decided to use Beighton Church as the first choice of venue for parishioners to come and sign a book of condolence (loose leaf, to be bound later), with the Village Hall being used as a contingency incase of current restoration work at the church preventing its use. Flowers should be laid at the Memorial by the church, with any cellophane to be removed first. It was also agreed to plant a Copper Beech , by the church, as a memorial.
	2. SAM2 / Parish Partnership Scheme – Clerk asked Councillors if they would consider for a future agenda the possibility of applying for the Norfolk County Council’s Parish Partnership Scheme to purchase a SAM2 (Speed Awareness Message) in order to try and combat speeding, a problem that has been raised by residents. As the Parish Partnership Scheme doesn’t send letters out until June, with the bid submissions deadline in December, it was agreed to put this on the July Agenda for more indepth discussion.
	3. Highways Rangers Visit w/c 3rd February – Councillors put forward the following areas of concern which they would like Highways to look at. Clerk to inform Highways of these:
2. Manor Hall Farm, Reedham Road, Moulton, - sunken drain causing flooding / standing water. Also, further along in same area, another issue with drain causing flooding.
3. Apple Tree Corner, Moulton – drain very slow to drain and likely silted up which causes flooding.
4. Kissing Cross, Moulton – blocked storm drain and silted up road drain, causing lots of standing water. Suggested that ditches need clearing out.
5. Acle Road, Beighton, before Jolly’s Lane – water running out from ditch and down road.
6. Road beyond Jolly’s Lane, Acle side of bridge – before the houses there is a missing piece of tarmac which needs filling in to avoid damage to cars if they need to pull to the side of the road.
7. High Road, Beighton – issue with the gullies and water being forced on to driveways in times of heavy rain and also by lorries.
8. Acle Slip-road to A47 – the gravelled French Drain has been overgrown by grass and earth so that the water is unable to run off the road and, instead, a large area of standing water collects on the highway which is dangerous.
9. **Items for Next Agenda:**
	1. Footpath running from Sandy Lane to the Church – problem with dog poo. Also, on the footpath running behind the Village Hall. Clerk to find more signs asking people to clear up after their dogs and bring to next meeting.

With no more business to discuss, the meeting was closed at 8.45 pm

**NEXT MEETING:** Tuesday 10th March 2020, 7.30 pm, Beighton Village Hall

Signed:

………………………………………………….. J. Wright (Chairman) Date: ……………………………