**BEIGHTON WITH MOULTON ST MARY PARISH COUNCIL**

Minutes of Meeting held on Tuesday 12th November 2019 at the Village Hall at 7.30 pm

Present: Ivan Cator (Chairman), Valerie Mack, Joseph Wright, Kathleen

Ashcroft, Edgar Matthews, Allan Wright, Jessica Jennings(Clerk)

Plus 5 members of the public, including Ben Goodwin, Candidate for Liberal Democrats.

1. **Attendance**

Apologies considered and accepted for Sophie Young

1. **Declarations of Interest and Dispensations:** None
2. **Public Forum**

In the absence of Brian Iles (County Councillor) and Grant Nurden (District Councillor) the Public Forum was limited to:

* 1. Public Participation – Mrs. Shirley Crosby (Village Hall Committee) reported that a new electricity meter would be installed the following week which would allow the use of the new 1 pound coin. The Committee are also planning to put a new floor down in the Hall for which they are holding a fund raising Christmas Coffee Morning on 7th December, 10.-12, with raffle, stalls and refreshments.
1. **Minutes of Previous Meeting**

The Minutes of the meeting held on 10th September 2019 were agreed to be a true and accurate account and it was resolved that the Chairman sign them.

4.2 Clerk’s Report

 Clerk reported that she had not yet received an invoice for the 2 Poppy Wreaths ordered for Remembrance Sunday (one for Beighton and one for Moulton St Mary) and also asked for confirmation as to whether the money for them came out of Precept money or if they were a personal donation from Councillors. Council confirmed that payment should come from Precept money, as a donation from the Parish Council.

Clerk had renewed the security cover on the Parish Council’s computer, as the free trial had expired. Submitted cheque to be signed at meeting as reimbursement.

Clerk detailed the additional cheques to be signed at the meeting which were not on Agenda when sent out. They were: Jessica Jennings, Beighton Builders and AL Shearing (see 7. Finance for details)

1. **Correspondence of Note**

Clerk highlighted the e’mail received from Norfolk ALC and forwarded to Councillors regarding the Dudgeon and Sheringham Shoal Offshore Wind Farm Extensions Project and the impact the building of it and its associated cables would have on affected towns and villages. Clerk asked if there were any comments for her to pass on in response; none received.

1. **Planning**

No applications to consider

1. **Finance**
	1. The following payments were agreed and cheques signed for

Village Hall Hire November Meeting £ 19.00

Norfolk Pension Fund October / November £ 104.78

Sarah Hunt October Wages £ 165.98

Jessica Jennings November Wages £ 151.41

HMRC October / November £ 69.80

Jessica Jennings Mcafee Computer Security £ 19.99

A L Shearing Annual Rental of Playing Field £ 178.75

Beighton Builders Fencing/Hedge at Village Hall £ 336.00

 Total: £709.71

 Bank Balance as at 15th October £ 6,343.77

 Outstanding Cheques £ 709.71

 Projected Balance £ 5,634.06

 Business Account Balance £ 13,584.43

 **TOTAL FUNDS: £ 19,218.49**

1. **Items for Discussion**
	1. Budget 2020/2021 – it was unanimously agreed to accept the draft budget as presented.
	2. Precept 2020/2021 – after some discussion, it was agreed to increase the Precept by 1%, to £7,063, based on Broadland District Council’s estimates for Tax Base. This equates to an increase of £70. It was felt that, due to the Parish Council’s reserves, there was currently no need for a larger increase. Clerk to inform BDC.
	3. New Clerk’s Contract – Jessica Jennings signed her Clerk’s contract, which was counter-signed by the Chairman.
	4. Election of Chairman – Ivan Cator confirmed his decision to stand down as Chairman at the end of the meeting and invited nominations for a new Chairman. Val Mack nominated Joe Wright, which was seconded by Ivan Cator. Joe Wright said he would be willing to stand. All Councillors voted in favour – Joe Wright was therefore elected as new Chairman, commencing from end of the meeting, and signed his Acceptance of Office form.
2. **Items for Next Agenda:** None

With no more business to discuss, the meeting was closed at 7.50 pm

**NEXT MEETING:** Tuesday 14th January 2020, 7.30 pm, Beighton Village Hall