**BEIGHTON PARISH COUNCIL**

**BEIGHTON AND MOULTON ST. MARY**

**Minutes of the Meeting of Beighton Parish Council held on Tuesday, 8th January 2019 in Beighton Village Hall at 8.00pm**

**Present:**

Joe Wright, Ed Matthews, Peter Howell, Val Mack and Ivan Cator

Parish clerk Pauline James

District Councillor Grant Nurden, County Councillor Brian Iles and eleven members of the public

As Carol Phillips and Alex Fegan Read had both resigned from the Council, the councillors elected Ivan Cator as Chairman of the Parish Council. Ivan signed a declaration of acceptance of office.

**Public Forum:**

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| 1. | The Police.uk website listed 1 crime near Carn Close in October and 1 crime near Carn Close in November. |
| 2. | District Councillor’s Report: Grant Nurden reported on the Warm Homes Scheme and on the new, joint working with South Norfolk. |
| 3. | County Councillor’s Report: Brian Iles reported on funding available for local highways issues, mainly for flooding. He also said that the scheme to develop the Herondale site in Acle for housing-with-care was moving forward. |
| 3. | Village Hall Report: it was reported that bookings were good, and maintenance was up-to-date. |
| 4. | Councillors:   1. Speedwatch sessions will recommence shortly. More volunteers are needed to ensure that it continues. 2. There were complaints about the noise generated by large lorries, especially early in the mornings. |
| 5. | Parishioners:   1. It was reported that the application for funding for the repairs and improvements to All Saints Church had been submitted to the Heritage Lottery Fund. The PCC needs to raise about £8,000 locally. |

**Declarations of interest in item on the agenda and any requests for dispensations:**

Peter Howell and Ed Matthews are on the village hall committee.

**Apologies:**

None.

**Minutes:**

The minutes of the meeting dated 13th November 2018 were agreed to be correct, and were signed by Ivan Cator as Chairman of the Parish Council.

**Clerk’s Report and Matters Arising:**

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| 1. | Norfolk County Council had provided the No Cold Calling leaflets for Chapel Road. The councillors agreed to deliver these. |
| 2. | The posts were installed at the junction of Chapel Road and High Road to prevent vehicles parking on the grass. |
| 3. | The clerk reported that the grit bin at the junction of Chapel Road and High Road belongs to the Parish Council and has to be filled by the Parish Council. Ivan Cator has collected some grit from Rhino and has filled the bin. |
| 4. | It was agreed to monitor the defibrillator at the village hall to ensure that there are no new faults. |

**Correspondence:**

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| 1. | It was noted that the Royal British Legion’s fundraising raised £2,593.81 locally. |
| 2. | Grants are available from Broadland District Council to assist with first time central heating to households on a low income. This has been advertised on the parish council’s website. |

**Treasurer’s Report:**  £

**Receipts:**

Bank interest – 2 months 1.50

Transfer from savings account 1,000.00

**Payments:**

HMRC – January PAYE 40.60

HMRC – February PAYE 40.40

Clerk’s fee and expenses s.o. 100.00

s.o. 100.00

s.o. 100.00

Reimb. RBL donation 60.00

Balance to 22nd February 224.08

Beighton Village Hall – room hire 19.00

Norfolk Pension Fund – January 58.97

* February 58.97

Acle PC – share of expenses, incl. grit 84.67

Herbie Smith – posts 354.06

Balance c/f at 8th January 2019 229.10

Deposit Account – general reserves 10,540.56

Deposit Account – earmarked reserves (+ CIL monies) 7,043.87

Total Monies 17,813.53

The above payments were authorised.

It was noted that Ed Matthews oHohad checked the November online payments to the bank statements.

Peter Howell was appointed as a third bank signatory, the others being Val Mack and Joe Wright. The forms will be sent off to Lloyds. Carol Phillips and Alex Fegan Read will be removed as signatories.

**Planning:**

None.

**Highways:**

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| 1. | The clerk will report the fingerpost at the junction of Ashtree Road and Reedham Road which is leaning. |

**Funding for Repairs at Beighton All Saints Church and Churchyard:**

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| 1. | Between meetings, the Parochial Church Council asked for a letter of support from the Parish Council towards a grant application. The clerk sent a letter of support but was unable to specify an amount as this had not been agreed at a Parish Council meeting.  It was agreed to pay for works costing up to £1,700 + VAT as a donation, to enable the space at the Church to be used for community events. There is a plan to remove some of the pews to make an entertainment space and this was felt to be a good use of the Council’s grant. |

**Clerk’s resignation and appointment of a new parish clerk:**

The clerk had resigned and finishes work on 22nd February.

The post had been advertised and there were five applicants. It was agreed to consider the applications at the end of the meeting.

Ivan Cator was authorised to sign the clerk’s leaver’s form for the Norfolk Pension Fund.

**Any Other Business:**

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| 1. | The next Parish Council Meeting is on Tuesday, 12th March 2019 at 8.00pm |
| 2. | It was agreed to discuss maintenance work for the beech tree in front of All Saints Church at the next meeting. |

**At this point it was resolved under the Public Bodies (Admissions to Meetings) Act 1960 to exclude members of the public to discuss applications for the post of parish clerk.**

After some discussion it was agreed to appoint Sarah Hunt as parish clerk for 4 hours per week at SCP 22, (£10.95/hr), being SCP 20 + 2 extra points for her parish clerk qualifications.

There being no further business, the meeting was closed.

Signed............................................................ Dated: 12th March 2019

Chairman