**BEIGHTON PARISH COUNCIL**

**BEIGHTON AND MOULTON ST. MARY**

**Minutes of the Meeting of Beighton Parish Council held on Tuesday, 13th March 2018 in Beighton Village Hall at 8.00pm**

**Present:**

Carol Phillips (Chairman)

Alex Fegan Read (Vice-Chairman)

Ivan Cator, Joe Wright, Val Mack and Peter Howell

Parish clerk Pauline James

District Councillor Grant Nurden, County Councillor Brian Iles and four members of the public

**Public Forum:**

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| 1. | Police.uk website lists:December - 2 x burglary Acle Road, 1 x burglary Morley Road and 1 x violent offence Reedham RoadJanuary – no reported crimes |
| 2. | County Councillor’s Report: Brian Iles reported that the extra gritting during the recent cold weather had been paid for out of savings from previous, milder winters. The Government has given additional funding to repair potholes.  |
| 3. | District Councillor’s Report: Grant Nurden reported that he had received correspondence from residents who objected to the site put forward for future housing and he had sent the letters on to the Greater Norwich Local Plan team. |
| 4. | Village Hall Report: a new door had been fitted so new keys have been issued. |
| 5. | Parishioners: 5.1 It was commented that the GNLP consultation is difficult to read online as it is a vast document and it is not easy to skim through less relevant sections to find the more pertinent sections.5.2 It was reported that emergency repairs had been carried out to the thatch on All Saints Church. Fundraising events are planned for the summer. |
| 6. | Councillors: 6.1 The councillors sent their thanks to Cantley Factory staff who kept the roads through Beighton clear of snow.6.2 The Speedwatch team had not been out much because of the cold weather, but several drivers had been found to be exceeding the speed limit in Southwood Road. |

**Declarations of interest in item on the agenda and any requests for dispensations:**

Peter Howell is on the village hall committee.

Val Mack – Jamie Mack is her son

**Apologies:**Ed Matthews

**Minutes:**

The minutes of the meeting dated 9th January 2018 were agreed to be correct, and were signed by Carol Phillips as Chairman of the Parish Council.

**Clerk’s Report and Matters Arising:**

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| 1. | Reedham Parish Council noted that Beighton Parish Council would consider doing a joint Neighbourhood Plan. |
| 2. | The War Memorial outside All Saints Church has been listed Grade II. |
| 3. | Voting packs for the No Cold Calling Zone will be prepared by Norfolk County Council in time for the May meeting. |
| 4. | The Parish Council was successful in its application for funding under the Transparency Code and received £514.80. |
| 5. | The clerk sent the Council’s objection to the site put forward for 36 dwellings at Hanton’s Loke. |

**Correspondence:**

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| 1. | It was agreed to support Norfolk County Council in the proposed development of the Norwich Western Link Road. |
| 2. | The clerk reported on attending the Practitioner’s Conference and the Norfolk Association of Local Council’s Spring Conference. |
| 3. | Highways England has issued the latest draft proposals for the dualling of the A47 at the White House junction with B1140. The proposal is now for a flyover at the junction, rather than the roundabout proposed with the last plans. Work is planned for 2021-22. Concerns were raised that the design of the flyover was not adequate for the amount of traffic and the size/weight of HGVs. The clerk will contact Highways England.The Parish Council was consulted on the Scoping Opinion for the Environmental Statement but had no comments to make. |
| 4 | The Council has not spent its budget for donations. It was agreed to consider this at the May meeting. |

**Treasurer’s Report:**  £

Balance b/f at 9th January 2018 441.37

**Receipts:**

Bank interest – 3 months 1.75

Transparency Fund: grant for website 514.80

Poors Charity – Reimb. Monies 810.00

**Payments:**

Information Commissioner’s Office DD 35.00

HMRC – March PAYE 29.00

Clerk’s fee and expenses s.o. 100.00

 s.o. 100.00

 balance 76.79

Beighton Village Hall – room hire 18.00

Norfolk Pension Fund – March 41.32

Acle PC – share of expenses 2 months 67.28

Balance c/f at 13th March 2018 1,300.53

Deposit Account – general reserves 7,989.43

Deposit Account – earmarked reserves (+ CIL monies) 6,395.00

Total Monies 15,684.96

The above payments were authorised.

It was noted that Peter Howell oHohad checked the January online payments to the bank statements. Alex Fegan Read had carried out some checks on the Council’s financial records.

Reserves – the cost of the signs and the phone box has been deducted from the CIL reserve.

**Planning:**

1. **Plans discussed at the meeting:**

None.

1. **Plans received between meetings:
i) Mr Hammond, The Old Post Office, Acle Road, Moulton** – demolition of existing building and construction of proposed dwelling and double garage (20180117). There were no objections to the plans.

**Parish Plan from 2012:**

There was nothing further to add.

**Neighbourhood Plan:**

It was agreed to reconsider a Neighbourhood Plan if a neighbouring parish was interested in doing a joint Plan.

**Plaque for new Village Signs and Gift for Jamie Mack:**

It was agreed to reimburse Peter Howell for the cost of plaques, £51.58.

The clerk was asked to buy a box of 12 wines for Jamie Mack to thank him for his hard work in the design and manufacture of the signs. It was agreed to insure the signs for £1,000 each.

**Financial Policies:**

The Financial Regulations, Duties of the Responsible Financial Officer, Review of Internal Audit were reviewed and adopted without changes.

The Review of Internal Controls was updated to include the new financial checks, and adopted.

**General Data Protection Regulations:**

The clerk has attended two training sessions on this topic. The National Association of Local Councils has published template documents for parish councils to use. These will be presented at the May meeting.

**Any Other Business:**

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| 1. | Items for the next agenda: Exemption from external auditDonations |
| 2. | It was noted that BT Openreach vans are parking on the verge at the junction of High Road/Chapel Road. There was some discussion about putting in bollards or white rocks to prevent parking. |
| 3. | Some blocked drains will be reported to NCC Highways. |
| 4. | The Annual Parish Council Meeting is on Tuesday, 8th May 2018 following the Annual Parish Meeting which is at 7.30pm in the village hall. |

There being no further business, the meeting was closed.

Signed............................................................ Dated: 8th May 2018

 Chairman