**BEIGHTON PARISH COUNCIL**

**BEIGHTON AND MOULTON ST. MARY**

**Minutes of the Annual Meeting of Beighton Parish Council held on Tuesday, 9th May 2017 in Beighton Village Hall at 8.00pm**

**Present:**

Carol Phillips (Chairman)

Alex Fegan Read (Vice-Chairman)

Val Mack, Ivan Cator and Peter Howell

Parish clerk Pauline James

District Councillor Grant Nurden

5 members of the public

**Election of Chairman and Vice-Chairman:**

Carol Phillips was re-elected unanimously as Chairman and Alex Fegan Read was re-elected unanimously as Vice-Chairman. Both signed a declaration of acceptance of office.

**Public Forum:**

None.

**Declarations of interest in item on the agenda and any requests for dispensations:**

None.

**Apologies:**

Ed Matthews and Joe Wright.

**Minutes:**

The minutes of the meeting dated 14th March 2017 were agreed to be correct, and were signed by Carol Phillips as Chairman of the Parish Council.

**Clerk’s Report and Matters Arising:**

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| --- | --- |
| 1. | No planning application had been received yet for changes to operations at British Sugar. |
| 2. | Letters of thanks had been received for the recent donations to East Anglian Air Ambulance, Norfolk Citizens Advice, AgeUK, MAGPAS Air Ambulance, Norfolk Accident Rescue Service and East Anglia’s Children’s Hospices. |
| 3. | The Council was successful in its application for a grant to assist with the implementation of the Transparency Code. The grant reimbursed the Council for three hours per month of the clerk’s time to manage the Council’s website, for the past two years, a total of £796.90. |
| 4. | Norfolk County Council wrote to say that there is no funding for traffic management. The Parish Council could consider applying for part-funding for gateways, at £3-4,000 per pair if NCC repeats its parish partnership scheme again this year. |

**Correspondence:**

|  |  |
| --- | --- |
| 1. | Broadland District Council had written to encourage parish councils to accept electronic consultation on planning applications. The councillors felt that this would not be successful for the Parish Council as there is no wi-fi in the village hall and the Council does not own a projector to show the plans. |
| 2. | The Council’s insurance renewal has been received and will be renewed. |
| 3. | It was agreed to renew the subscription for Community Action Norfolk, £20. |

**Treasurer’s Report:**  £

Balance b/f at 14th March 2017 229.04

**Receipts:**

HMRC – VAT reclaimed 73.99

BDC- first half precept 3,145.00

Nflk ALC – grant under Transparency Code 796.90

Bank interest – 1 month 0.59

**Payments:**

HMRC – April PAYE 28.80

HMRC – May PAYE 29.00

HMRC – June PAYE 28.80

Clerk’s fee and expenses s.o. 100.00

s.o. 100.00

balance 73.50

Beighton Village Hall – room hire 18.00

Norfolk Pension Fund – April 41.32

Norfolk Pension Fund – May 41.32

Norfolk Pension Fund – June 41.32

Acle PC – share of expenses 2 months 36.62

AON – insurance 274.59

Environment Agency – drainage charge 28.72

Community Action Norfolk 20.00

BT Payphones – purchase of phone box 1.00

John Gallop – internal audit 75.00

Balance c/f at 9th May 2017 3,307.53

Deposit Account – general reserves 4,704.19

Deposit Account – earmarked reserves (+ CIL monies) 8,580.24

Total Monies 16,591.96

The above payments were authorised.

**Planning:**

1. **Mr & Mrs Crabb, The Pink Cottage, Peacock Corner, Acle** **Road** – two storey rear extension. There were no objections to the plans.

**Results from Broadland District Council:**

1. **Mr Gregg, Chicken Shed, adj Four Oaks, Moulton St Mary** – change of use of agricultural building to dwelling (20162190) – prior notification, agricultural to residential.

**Village Signs:**Both signs have been made and will now be assembled. The clerk will then apply to Norfolk County Council for permission to erect the signs once the full size is known.

**Phone Box:**

British Telecom sent the contract to purchase the redundant phone box. This was approved. The fee is £1.

Peter Howell has removed the map noticeboard and will refurbish it before fixing it to the rear of the phone box.

**Accounts and Annual Return:**

The Accounts and Sections 1 & 2 of the Annual Return for the year ended 31st March 2017 were considered. The report from the Council’s internal auditor was noted. The Accounts and Annual Return were approved.

**Any Other Business:**

1. It was noted that the Community Speedwatch scheme cannot commence until at least six residents have signed up and been vetted by the Police.
2. Items for the next agenda will include setting up a No Cold Calling Zone, a grant to All Saints Church, a grant to the village hall and signage for roads Not Suitable for HGVs.

**The next meeting is on Tuesday, 11th July 2017 at 8.00pm in the village hall:**

There being no further business, the meeting was closed at 9.15 pm.

Signed............................................................ Dated: 11th July 2017

Chairman