

BEIGHTON PARISH COUNCIL

BEIGHTON AND MOULTON ST. MARY

Minutes of the Meeting of Beighton Parish Council held on Tuesday, 8th September 2015 in Beighton Village Hall at 8.00pm

Present:

Carol Phillips (Chairman)

Val Mack

Joe Wright

Ivan Cator

Ed Matthews

Peter Howell

Parish clerk Pauline James

District Councillor Grant Nurden

Public Forum:

- 1 **PC Ian Kennedy** sent a report of one crime in the parishes since the last meeting.
- 2 **County councillor's report:** None.
- 3 **District councillor's report:** Grant Nurden gave a report on the reduction in the BDC grant scheme. The councillors are expecting to make a small increase in the council tax. Recycling rates in the district are good. BDC is considering trialling a one-off kerbside collection of unwanted electrical goods.
- 4 **Village Hall report:** Regular bookings continue. There will be a Macmillan coffee morning on Saturday, 12th September.
- 5 **Residents' comments:**
It was noted that the gas main currently being installed through Beighton High Road is to serve Cantley Factory. It was asked why Beighton residents could not be added to the gas main.
- 6 **Councillors' reports:**
 - 6.1 Ed Matthews reported on problems with drainage caused by tree roots at Hopewell gardens.
 - 6.2 It was reported that someone has dumped hedge cuttings in the drain in Chapel Road. This will be reported to NCC Highways.

Declarations of interest in item on the agenda and any requests for dispensations:

None.

Apologies:

Alex Fegan Read (Vice-chairman)

Brian Iles (County Councillor)

Minutes:

The minutes of the meeting dated 14th July 2015 were agreed to be correct and were signed by Carol Phillips as Chairman of the Parish Council, after one amendment.

Matters Arising:

1. The external auditors, Mazars, have completed the audit, with two comments; it is recommended that the internal audit be completed before the Council signs the Annual Return, and adjustments were requested for the bank reconciliation. This was noted. No fee is charged for the external audit because of the small size of the Council.

Correspondence:

1. Ed Matthews and the clerk gave a report on the meeting with Norfolk County Council. NCC has been commissioned by Broadland District Council to review proposals for additional green infrastructure.
2. It was agreed to give a donation of £50 to the Royal British Legion. It was noted that the Remembrance Service is at Moulton St Mary churchyard, on Sunday, 8th November at 12.45.
3. Broadland District Council sent notice that it had adopted the Development Management Development Plan Document, as part of the Local Plan. This was noted.
4. Telefonica UK sent details of a proposed base station at Freethorpe. The councillors did not feel it was necessary to comment as this is outside the parish.
5. A resident reported issues with Circle Housing Wherry not cutting the grass on its verges in Acle Road, Moulton. This has been reported to Circle.
6. Ed Matthews and Ivan Cator will attend planning training at BDC on 30th September. Ed and Peter Howell will also attend new councillor training at Upton.
7. Highways England sent notice that consultations with stakeholders on a scheme to dual the A47 at North Burlingham should begin in 2016. Consultants have been appointed and are working on the project. It is hoped that the scheme will be delivered in 2019-2020.

Defibrillator at the village hall:

Freethorpe First Responders have stated that they can provide a defibrillator if the parish can pay the cost of an external storage unit is £395, plus fitting at about £150, plus the cost of the future maintenance of the battery at £205 every 4 years, and new pads £25 every 3 years. The defibrillator needs to be checked regularly. It was decided to pay for the storage unit, the fitting and the electricity costs to the village hall. The village hall management committee will be asked to approve this.

Adhesive signs:

Councils are invited to order stickers which can be put on the side of wheelie bins, at £2.50 each. It was agreed to order 20 x 30 mph and 10 x 40 mph.

<u>Treasurer's Report:</u>	£
Balance b/f at 14th July 2015	335.42
Transfer cancelled	3,300.00
Transfer to savings account	(3,000.00)
Receipts:	
Interest received	0.58
Payments:	
Clerk's fee and expenses	250.95
HMRC – PAYE September	26.60
HMRC – PAYE October	26.60
Beighton Village Hall – room hire	16.00
Norfolk Pension Fund – September	36.63
Norfolk Pension Fund – October	36.63
AL Shearing – rent of playing field	123.75
Acle PC – share of expenses	17.80
AON – cheque cancelled	(259.88)
AON – replacement cheque for insurance	<u>259.88</u>
Balance c/f at 8th September 2015	101.04
Deposit Account – general reserves	3,153.69
Deposit Account – earmarked reserves (+ CIL monies)	<u>6,580.24</u>
Total Monies	<u>9,834.97</u>

The above cheques were approved and signed.

Planning:

None.

Village Signs:

Carol Phillips reported that there will be a meeting of the working party in early October to discuss how to move the project on.

The next meeting will be on Tuesday, 10th November at 8.00 pm.

There being no further business, the meeting was closed at 8.45 p.m.

Signed.....
Chairman

Dated: 10th November 2015